DIPLOMA OF INFORMATION TECHNOLOGY (Level 5)

This qualification is nationally accredited on the Fiji Qualifications Framework (FQF) by the Fiji Higher Education Commission (FHEC). It is also registered on the Pacific Register of Qualifications and Standards (PRQS).

DESCRIPTION

This qualification provides the skills and knowledge for an individual to administer and manage information and communications technology (ICT) support in small-to-medium enterprises (SMEs) using a wide range of general ICT technologies. Learning is based on hands-on practical experience with different computer technologies, in both individual and collaborative modes. Persons working at this level provide a broader rather than specialised ICT support function, applying a wide range of higher level technical skills in ICT areas such as networking, IT support, database development, programming, graphic designing, web development, network security and project management.

CAREER OPPORTUNITIES

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include but not limited to:

• Information Systems Manager	• IT Systems Administrator
• Office Systems Administrator	• Systems Manager
• IT Office Manager	• Web/Graphic Designer

LENGTH OF PROGRAMME

Full Time	2 years
Part Time	2 and half years

ELIGIBILITY/ADMISSION REQUIREMENTS

To be admitted to the programme a person shall have:

- a pass in USP Senate recognised Year 12/Form 6 or equivalent with English; or

- minimum of three years of relevant work experience in IT; or

- completed relevant Certificate III and/or IV or equivalent registered on a national qualifications framework or where this does not exist recognised by the USP Senate and from a recognised provider. Where entry is on the basis of and existing Certificate IV in IT is from a non USP provider, it is the student's responsibility to follow the appropriate cross credit policies in order to meet the requirements to graduate; or

- met the mature student admission criteria.

COURSE INFORMATION

This programme has a total of 13 courses.

Course Code	Course Title	Semester	Delivery Mode	Campus	Fees (FJD)
CEI41	ICT Fundamentals	1 & 2	Online	All Campuses	$455
CEI42	ICT Business Process	1 & 2	Online	All Campuses	$455
CEI43	ICT Work Practices	1 & 2	Online	All Campuses	$455
CEI44	Networking and Hardware Support	1 & 2	Online	All Campuses	$455
CEI45	Network Communications	1 & 2	Online	All Campuses	$455

CEI46	Database and User Support	1 & 2	Online	All Campuses	$455

CEI51	Networking and Enterprise Management	1 & 2	Blended	Selected Campuses	$560
CEI52	Web Design and Development	1 & 2	Blended	Selected Campuses	$560
CEI53	Computer Programming	1 & 2	Blended	Selected Campuses	$560
CEI54	Graphic Designing	1 & 2	Blended	Selected Campuses	$560
CEI55	Network & Security Support	1 & 2	Blended	Selected Campuses	$560
CEI56	ICT Project Management	1 & 2	Blended	Selected Campuses	$560
CEI57	ICT Workplace Attachment	1 & 2	Blended	Selected Campuses	$560

ASSESSMENT

All courses are competency based and assessment varies with each course ranging from class observations, Q&A, case studies, projects, written tasks, practical demonstrations, and presentations.

RECOGNITION OF PRIOR LEARNING

Recognition of Prior Learning (RPL) takes into account the knowledge and skills you have already gained through your previous education and/or work. Student may apply for RPL with $100 application fee. Students have to pay full course fee for the courses that have been awarded with an RPL.

CREDIT TRANSFER

Do you already have a relevant qualification, statements of attainment or academic statements for courses completed at another recognised institution? If yes, Pacific TAFE may award credit transfers after assessing the learning outcomes, content, assessment tools used and contact hours to ascertain their relevance and appropriateness to this qualification.

EXIT POINTS

You may exit from this qualification and receive a Statement of Attainment for courses you have successfully completed.

LEARNING RESOURCES & SUPPORT SERVICES

Students are issued with relevant learning materials and handouts for each course. Students will have full access to all university services. Learning Support Team provides learning support via one-to-one consultation through an "open door" policy. Students will access online learning support on "Moodle" which is USP's online learning management system.

USP'S OBLIGATIONS, STUDENTS' RIGHTS

The Student Grievance Policy and Procedures apply to all students of the University. The Student Grievance Policy provides the guiding principles for resolving student grievances, and appealing decisions about grievances. Students enrolled in a course will automatically become members of the USP Students' Association.

FOR MORE INFORMATION CONTACT:
Customer Service Centre
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Website: www.usp.ac.fj/pacifictafe