

**IMMIGRATION REQUIREMENTS
FOR STUDENTS FROM USP MEMBER COUNTRIES**

1. If you are a citizen of a USP member country from outside of Fiji and you have been admitted to study at the University's Laucala Campus you are required, as a condition of your enrolment, to obtain a study permit. The Fiji government has kindly allowed regional students who have been admitted to the Laucala Campus in Suva to complete the formalities for their study permits *after* they arrive in Fiji.
2. You will be allowed to enter Fiji on condition that you have with you on arrival in Fiji a valid passport, return air tickets and a copy of the USP offer letter. To expedite the processing of your study permit you are also required to bring with you the police and medical reports duly signed by your local police and medical practitioner, on the police and report forms attached to the [Application for a Study Permit form](#)
3. If you are going to apply for residential permits for your family, it will expedite matters if your spouse's medical and police reports are also completed and signed by your local police and medical practitioners. Your spouse will need to complete an [Application for a Permit to Reside form](#). *Please carefully read Paragraph 6 on FAMILY MEMBERS ACCOMPANYING STUDENT* to ensure that you bring all necessary medical and reports forms with you. Please note the Immigration conditions if you and your spouse are both students or if you do not have a partner but will bring children.

4. SUBMISSION OF APPLICATIONS

You are required to submit your Application for a Study Permit at the University during the 2nd week of lectures. To finalize the study permit process you must provide the following requirements:

NO	STUDY PERMIT CHECKLIST	NEW		EXT	
1.	Completed and signed application form				
	Copy of applicants bio-data page of passport				
	Two (2) passport size photo				
2.	Request letter				
3.	Medical Report conducted within three (03) months or less from date of application				
4.	Police Report [over 18 years old] Country of citizenship / residence				
5.	Local Police Report [over 18 years old] (For any foreign student who has studied for 12 months or more in Fiji)				
6.	Acceptance letter from Institution / School				
7.	Sponsored Students				
	Tuvalu Govt Scholarship award / Bond				
	Solomon Govt Scholarship award				
	Vanuatu Govt Scholarship award				
	Tokelau Govt Scholarship award				
	Kiribati Govt Scholarship award				
	AusAID sponsor				
	NZAid				
8.	Self –Sponsored students				
	Financial Statement				
	Copy of return ticket				
9.	Consent letter from parents (Primary and Secondary school students)				
10.	Letter of support from local guardian / local sponsor				
11.	Certified Copy of Birth Certificate				
12.	Fees: Regional Students for <i>Tertiary Education</i> Regional Students for <i>Primary & Secondary Education</i>	Fees Exempted			

5. LATE SUBMISSION

Students who make a **late submission of application** are classified as 'Prohibited Immigrants' and will be reported to the Fiji Immigration office.