



## ❖ ACCOMMODATION APPLICATION FORM

This form is also available from the USP website address: <http://www.usp.ac.fj/halls>

### SECTION A: PERSONAL DETAILS

Student ID Number:

Last Name:	First Name:	Middle Name:	Date of Birth	Gender
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	M / F

Residential Address:

  
  


Telephone:

Fax:

Email:

Program:	Major 1:	Major 2:	Minor:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### SECTION B: ACCOMMODATION DETAILS

Accommodation type:  Single  Twin  10th Hall  Married Quarter

Source of funding:  Private  Sponsor \_\_\_\_\_  
Sponsor's name

Are you:  intending first year student?  continuing student  returning residential student  married quarter applicant

### SECTION C: FOR INTENDING FIRST YEAR STUDENTS TO COMPLETE (DEADLINE MID - JANUARY)

**Important! Confirmation of a room is subject to receipt of a satisfactory medical report (see Form HOR.5A)**

Briefly provide your background and reason for requesting to reside in the Halls of Residence

---

---

---

---

---

List your hobbies / special interests

---

---

### SECTION D: FOR RETURNING RESIDENTIAL STUDENTS TO COMPLETE (DEADLINE 30 NOVEMBER)

Current Halls room number: \_\_\_\_\_

How did you contribute to an atmosphere of co-operation, study and peace in the Halls this year?

---

---

---

What Halls activities did you participate in this year?

---

---

---

---

## ACCOMMODATION APPLICATION FORM

### SECTION E: FOR CONTINUING STUDENTS (FROM OFF CAMPUS) TO COMPLETE (DEADLINE 30 NOVEMBER)

Indicate the reasons you wish to be considered for residential accommodation

---



---



---

How will you contribute to an atmosphere of study, peace and community if you are provided with accommodation?

---



---



---

### SECTION F: FOR MARRIED QUARTERS APPLICANTS TO COMPLETE (DEADLINE 31 DECEMBER)

Spouse Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Number of children accompanying you: \_\_\_\_\_ Children's ages: \_\_\_\_\_

Notes:

- a) You must submit a copy of your marriage certificate with your application.
- b) Married Quarters are not normally offered to:
  - 1) Single parent with children
  - 2) Couples not legally married
  - 3) Applicants not accompanied by spouse

### SECTION G: DECLARATION BY APPLICANT

I hereby declare that if I am selected:

- a) I will remain in the Halls of Residence for the duration of one/two semesters
- b) If for any reason, I decide to withdraw from the Halls, it will be my responsibility to fill the vacated room or forfeit the balance of the accommodation charges to cover the remainder of semester
- c) If a room is filled then I will be subject to a 25% overhead charge and a withdrawal fee.
- d) I will obtain written approval from my sponsor before I am allowed to withdraw from the Halls of Residence (First Years Only)

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### FOR OFFICIAL USE

Decision:  Approved  Declined

If declined, please state reasons:

---



---

Signature: \_\_\_\_\_ *Manager, Halls of Residence* Date: \_\_\_\_\_

### COMPLETED FORMS AND ENQUIRIES SHOULD BE DIRECTED TO:

**Forms may be faxed or scanned and emailed.**

Manager, Residential Halls  
The University of the South Pacific  
Laucala Campus  
Private Mail Bag  
Suva, Fiji Islands

Phone: (679) 323 2281  
Fax: (679) 323 1536  
Email: halls@usp.ac.fj  
Web: www.usp.ac.fj/halls