OHS Form A02 : Safety Improvement Notice

Date Issued : / /

SIN Number :

DETAILS OF SAFETY LEGAL NON COMPLIANCE

1.Name of Person [Bold Letters]

2.Work Position of Person

3.Mobile Contact

4.Address

5.Describe Location where Incompliance occurred .

6.This **Safety Improvement Notice** is issued because of Non Compliance to the following legislation ☑ **Tick where appropriate**

- ☐ **Fiji Health and Safety At the Workplace Act 1996 , Part ___Section _____**
- ☐ **Fiji HASAW (General Workplace Conditions) Regulations 2003 ,Part ___Section _____**
- ☐ **Fiji HASAW (Control of Hazardous Substances) Regulations 2006 ,Part _____Section _____**
- ☐ **Fiji HASAW (Reps and Committees) Regulations 1997 ,Part _____Section ____**
- ☐ **Fiji HASAW (Administration) Regulations 1997**
- ☐ **Fiji HASAW (Training) Regulations 1997**
- ☐ **Fiji Environmental Management Act 2005 Part _____Section _____**
- ☐ **Fiji National Building Code 1990 Part _____ Section___**

7.Attach Pictures & Describe the unsafe act or unsafe condition that incompliant to the stated legislation.

8.Describe here the Corrective Actions that the person must take to correct the unsafe act or unsafe work conditions as required by the relevant legislation .

9.The Deadline this Incompliance must be corrected is / /

10.Name of USP OHS / Environment Officer

Signature **Date : / /**

This portion maybe signed and returned where incompliance has been corrected before the specified date

I certify that the above corrective actions have been complied with .

Name (In Block Letters)

_____

Position _____

Signature _____

Date complied with _____/ _____/_____

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