LESSONS LEARNED

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| **Project Title:** |  | **Date Prepared:** |  |

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| **Project Performance Analysis** |

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|  | What Worked Well | What Can Be Improved |
| Construction Documentation;Construction Drawings and Details, Contracts etc. |  |  |
| Scope definition and management |  |  |
| Schedule development and control |  |  |
| Cost estimating and control |  |  |
| Quality Assurance and control |  |  |
| Human resource availability, team development, and performance |  |  |
| Communication management; RFI’s, PSI’s, NTC’s etc  |  |  |
| Stakeholder management |  |  |
| Reporting |  |  |
| Risk management |  |  |
| Procurement planning and management |  |  |
| Other |  |  |

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| **Risks and Issues**

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| **[Risk or Issue Description](#Risk_or_Issue_Description" \o "Identify risks or issues that occurred that should be considered to improve organizational learning.)** | **[Response](#Response" \o "Describe the response and its effectiveness.)/Actions taken** | **[Comments](#Comments" \o "Provide any additional information needed to improve future project performance.)** |
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**Other** |
| **[Areas of Exceptional Performance](#Areas_of_Exceptional_Performance" \o "Identify areas of exceptional performance that can be passed on to other teams.)** | [**Areas for Improvement**](#Areas_for_Improvement) |
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