

## Performance Evaluation of Contractors

Contract Title:	<input type="text"/>	Appraisal Date:	<input type="text"/>
Contract Number:	<input type="text"/>	Appraisal by:	<input type="text"/>
Contract Price:	<input type="text"/>		
Contractor:	<input type="text"/>		
Contractor's Representative:	<input type="text"/>		
Work Activity:	<input type="text"/>		
Evaluation Status:	<input type="text"/>		

= Mandatory Field  
 = Optional Field  
 = Drop down menu available in green box

Criteria	Weakness → Strength							Rating	Comments
<b>Management (15%)</b>									
Skill Level and Competency	N/A	0	1	2	3	4	5	<input type="text"/>	<input type="text"/>
Risk Management	N/A	0	1	2	3	4	5	<input type="text"/>	<input type="text"/>
Responsiveness	N/A	0	1	2	3	4	5	<input type="text"/>	<input type="text"/>
<b>Production (25%)</b>									
Ability to Meet Programme	N/A	0	2	4	6	8	10	<input type="text"/>	<input type="text"/>
Achieves the Specified Standard	N/A	0	2	4	6	8	10	<input type="text"/>	<input type="text"/>
Defect Management System	N/A	0	1	2	3	4	5	<input type="text"/>	<input type="text"/>
<b>Health and Safety (15%)</b>									
Safe Work Practices	N/A	0	2	4	6	8	10	<input type="text"/>	<input type="text"/>
Traffic Management Control	N/A	0	1	2	3	4	5	<input type="text"/>	<input type="text"/>
<b>Administration (15%)</b>									
QA Documentation	N/A	0	1	2	3	4	5	<input type="text"/>	<input type="text"/>
Financial	N/A	0	1	2	3	4	5	<input type="text"/>	<input type="text"/>
Handling of Variations	N/A	0	1	2	3	4	5	<input type="text"/>	<input type="text"/>
<b>Environmental Management Practices (10%)</b>									
	N/A	0	2	4	6	8	10	<input type="text"/>	<input type="text"/>
<b>Stakeholder Communications (10%)</b>									
	N/A	0	2	4	6	8	10	<input type="text"/>	<input type="text"/>
<b>Building Local Capacity (10%)</b>									
	N/A	0	2	4	6	8	10	<input type="text"/>	<input type="text"/>
							<b>Total</b>	<b>0</b>	
							<b>Out of</b>	<b>100</b>	

**Overall % Ratings**

Overall Rating

Unsatisfactory

Needs Improvement

Acceptable

Requirements fully met

Exceeds Requirements

Superlative






**Overall Comment** (Mandatory for all Final Evaluations and if an Interim Evaluation's Overall Rating is < 50% or > 70%)

**Signatures**

Prepared by

Project Manager - E&I

Contractor's Representative

 WORST
   POOR
   AVERAGE
   GOOD
   EXCELLENT

Client's Feedback