Supervisors represent an important force in the economy. You have the power to turn on or turn off the productivity of the people who report to you. You are the crucial interface between the employee on the shop floor or the service desk and the managers of the organisation. Although you usually have more technical experience than the employees you supervise, you may not have had a lot of leadership experience. This one-day course will give you the skills in communication, coaching, and conflict that you need to be successful.

Target Group

This training is beneficial to all those working in supervisory role.

What Students Will Learn?

• Learn ways to prioritise, plan, and manage your time.
• Identify your primary leadership style.
• Develop some flexibility to use other leadership styles.
• Determine ways you can meet the needs of employees and co-workers through communication and coaching.
• Explore ways to make conflict a powerful force for creative, well-rounded solutions to problems.

What's Included?

• Instruction by an expert facilitator
• Specialised course manual
• Personalised certificate on completion
• Morning Tea and Lunch

Course Date: 12 September, 2020
Course Duration: 1 day
Class Time: 9.00am – 4.00pm
Venue: Sigatoka;
Fees: $190;
Fees Due Date: 4 September, 2020;

To obtain enrolment form and for further information, contact: Aisea Kaidawa; email: aisea.kaidawa@usp.ac.fj; tel: 6666800; fax: 6667133; or Amitesh Kumar; email: amitesh.kumar@usp.ac.fj; or enquire at the USP Lautoka Campus, Vidilo Street, Lautoka or visit our website:

www.usp.ac.fj/lautoka