FIRE EVACUATION PROCEDURE

**Fire Alarm Or Smoke in Building**

- Stop What you are Doing
- Shout Fire and Tell everyone in Building to evacuate
- Dial 123 USP Security Control Room and inform them location of Fire
- Dial 911 and inform NFA of location of Fire
- Assist moving disabled and elderly and young persons out of the building

**Evacuation Procedure**

- Move out of the Building using the nearest EXIT Door or Stairway closest to you
- Once outside the Building immediately move down the road and cross Sunderland north drive to the **YELLOW 9** Emergency Assembly Area located at the Grounds where the sign board is located.
- Remain in the **YELLOW 9** Emergency Assembly Area until the **ALL CLEAR** is given by the Building Fire Wardens

**EMERGENCY ASSEMBLY AREA**

**EVACUATION MAP**

- Information Management Bldg.
- Assurance Risk Bldg.
- P&Q
- Confucius Institute