FALE OHS COMMITTEE

22 September 2014

Members Present

Employers Rep:

Varish Chandra

Workers Rep:

Rajendra Prasad
Saimoni Fong
Jeremy D.
Mereisi Kamoe

Agenda

1. Appointment of FALE Secretary
2. Streamline OHS Committee in to the Schools for participation
3. Updates on the OHS Audit done in July
4. Venue for the OHS Committee

Start -3.15pm

Chairperson welcomed everyone. Advised the committee that the previous secretary has resigned from the University of the South Pacific and there is need to appoint someone else.

Appointment of FALE Secretary
Meisi Kamoe- Nominated: Varish as the new secretary
Seconded by Saimoni Fong.

Streamline OHS Committee in to the Schools for participation

Rajendra suggested that the Manager OHS to write to the dean of FALE in stating the names of the OHS Committee member and them to form and lead the OHS subcommittees at their workplaces and then the leaders would present their reports with the Main FALE Committee.

Seconded by Saimoni Fong
**Updates on the OHS Audit done in July**

Varish advised last meeting the job cards were issued and P&F will be hiring the contractors to do the job. Rajendra asked he could get a copy of the report so that it is forwarded to the dean of FALE. Varish emailed whilst meeting was in progress.

**Venue for the OHS Committee**

The new venue for is now the FALE Deans Conference room nominated by Rajendra, seconded by Varish.

Meeting Concluded at 4.10pm

Sign

Chairperson