SAFE WORK PROCEDURE
WORK ON BUILDING ROOF TOPS

Mandatory Safety Equipment and Signage

- **DANGER: Men Working above Sign**
  to be placed before entrance points to the site where ladder or scaffold is erected.

- **Hard Hat**
  Must be worn by person on roof and anyone beneath ladder or scaffold.

- **Safety Cones & Bollards**
  Must be placed as safety barriers around base of the ladder or scaffold structure.

- **Safety Glasses**
  Must be worn at All Times by those in this work area.

- **Safety Shoes**
  Must Be Worn on Roof Tops.

- **Safety Harness**
  Must Be Worn at All Times by Workers whilst working on Roof Tops.

MANDATORY PRE OPERATIONAL SAFETY CHECKS

- Only work on Roofs during Sunny Dry Weather, it is unsafe to work during rainy and windy weather.

- Check the inner component of roof to ascertain beams strength and location that support the roof and look out for Fragile Roof Materials.

- Ensure your Anti Fall Safety Harness is attached to you and secured to a Fixed Structure at all times.

- Ensure no overhead electrical cables is close to the roof top you are working on.

  If any of the above features is not in place, this work is UNSAFE and should not be done until full safety measures are in place and weather conditions are fine.

SAFE WORK PROCEDURE

- Ensure 2 persons at all times conduct work on roof top, you must never work alone.

- Watch your step when walking on Roof, test the areas you step on is stable and can hold your weight; never walk over Fragile Roofs Skylights or transparent roof panels.

- When carrying tools or equipment use a tool belt or hoist bucket to carry them, never carry roof iron sheets where you or these sheets can be blown of the roof.

- Conditions can change quickly on roof tops, always assess the situation, if it becomes unsafe, stop work, and never compromise your safety.

  For further enquiries & safety Information send email to ohs@usp.ac.fj.