

## Guide for Authors

*The Journal of Pacific Studies* (JPacS) welcomes contributions from scholars working on a wide range of topics relevant to the Pacific region. Topics should be related to the Pacific region and may include, but are not limited to, Accounting and Financial Management, Business, Development Studies, Economics, Geography, History, Labour and Industrial Relations, Land Management and Development, Management, Marine Affairs, Political Studies, Population Studies, Public Administration, Social Policy, Sociology and Tourism Studies.

Articles must be previously unpublished and not under consideration for publication elsewhere. Articles must be primarily written by the authors and of original content (i.e., not generated by AI).

Following an initial desk review, articles are reviewed by two or more anonymous referees using these criteria:

- Relevance and/or interest to the Pacific region.
- Contribution to the literature and/or current debates.
- Originality, balance, scholarship.
- Argument, organisation, and presentation.

The final decision to publish an article is retained by the Editor-in-Chief and the editorial team. Reviewers' comments will be made available anonymously to the primary author of an article.

Submissions should be addressed to the Editor-in-Chief and sent to **email: [jpacs@usp.ac.fj](mailto:jpacs@usp.ac.fj)** and must comply with the following requirements:

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*Maximum length:* 8000 words (book reviews of 1000 words) including notes (excluding reference list, appendices).

*Style:* In general matters of style, referencing etc., the American Psychological Association (APA) Referencing style should be used.

*Spelling:* British (not American) spelling is preferred and follows the Concise Oxford Dictionary.

*Notes:* foot notes (no end notes) and single spaced.

*Reference list,* commencing on a new page, of all (and only) cited references listed alphabetically by author's surname and, within author, by date, title and publisher. Use italics for book and journal titles, single inverted commas for article titles, and no markings for presented papers or unpublished texts. Chapters and articles should show page numbers. See *Style*.

*Abstract:* all articles should include a 150–200 word abstract. The submitted article should have no more than 5 keywords.

*Cover page:* A separate cover page must include: title, author's name, affiliation, location and e-mail address. The author's name should not appear on the first page of the main text of the article or be identifiable as such within it.

*Maps, Tables, Diagrams, Graphs:* Ensure these are placed in the text where it should appear, in acceptable formats and in colour. Original data must accompany all graphs (permitted in the main text or an appendix). Any necessary copyright clearances are the author's responsibility.

*Format:* MS Word typed paper, A4 size, 1.5 line spacing, font 12-point Times Roman, left aligned; all pages numbered sequentially at bottom of pages. Minimal formatting. Italics (or marked by underlining) may be shown where appropriate. Subheads: Bold, left aligned, minimal capitalization. Sub-subheads: Italics, left aligned, minimal caps.

*Research Ethics:* Beginning in 2023, all original research articles submitted to JPacS that report on research that included primary data collection by the authors involving animals and/or humans will need to state that the data collection was approved by an authorised Research Ethics body. Before such articles are published, the author/s will need to cite the Research Ethics approval (protocol) code in the *Acknowledgements* section of their article.

*Electronic submission:*

Submit all articles via e-mail to the Editor-in-Chief (**email: [jpacs@usp.ac.fj](mailto:jpacs@usp.ac.fj)**).

*Publication:*

All articles will be published online with Open Access. The articles will be published as soon as these are approved by the Editor-in-Chief and put into the Journal's formatting guidelines.