



Welcome

The Library welcomes all new and continuing students and staff to the University and especially to the Library.

The Library holds a wealth of information to support your studies and you are encouraged to use its resources and services, many of which are accessible via the Library website: <http://www.usp.ac.fj/library>

Library Semester Opening Hours

Main Library

Monday - Thursday	8:00 a.m. - 10:00 p.m.
Friday	8:00 a.m. - 6:00 p.m.
Saturday	9:00 a.m. - 6:00 p.m.
Sunday	1:30 p.m. - 6:00 p.m.
Public Holiday	9:00 a.m. - 6:00 p.m.

*The Pacific Collection & Main Issue Desks at the Main Library **cease operations 30 minutes prior** to Library closure.*

Lower Campus Library (PIMRIS)

Monday-Thursday	8:00 a.m. - 5:00 p.m.
Friday	8:00 a.m. - 4:00 p.m.
Saturday/Sunday/Public Holidays	- Closed

Library Facilities, Resources and Services

The Library offers a range of facilities, resources and services to support face-to-face and flexible learning and research.

Library Facilities

- 950 seating capacity for readers
- Discussion Room on Level C
- Leisure Reading Area on Level B
- Postgraduate Study Room on Level C
- *TOK Space* on Level A
- All Night Reading Room on Level B which opens second week of semester, Monday-Thursday from 10:00 p.m. - 7:00 a.m.

Library Resources

- Physical collection of more than 1 million print books and serials
- Virtual collection through the Library website <http://www.usp.ac.fj/library> to access the following:
 - ✓ Online databases comprising 7000 e-books and 40,000 journal titles
 - ✓ USP Theses Digital Collection
 - ✓ Exam papers from 1999
 - ✓ Research guides by subject
 - ✓ Reference style guides

Library Services

- ❖ Quick reference, bibliographic information assistance at the Information Desk
- ❖ Information Research Skills (IRS) workshops on the library catalogue, databases and reference managing tools
- ❖ In-house and self-service photocopying
- ❖ Inter-Library Loans for materials not held by USP Library
- ❖ Liaison Librarians to assist Faculty with collection development, IRS and library related issues
- ❖ Borrowing privileges
- ❖ Provide ISBN and CIP (Cataloguing-in-Publication data) to publishers in the pacific region
- ❖ Online Public Access Catalogue(OPAC)
- ❖ *Ask-A-Librarian* online service
- ❖ Online general library information, FAQs and regulation
- ❖ Information about specific library collections including Pacific Collection (PAC), Pacific Islands Marine Resources Information System (PIMRIS) and Oceania Sports Information Centre (OSIC).
- ❖ New books
- ❖ Library Face Book page

Walk-in Library Tours

Library tours to familiarise users of the Library's collections, facilities and services will begin in Week 2 with sign-up sheets available at the Library Foyer noticeboard from Monday 15 February.

For the remainder of the semester, sign-up tours will be conducted specifically for part-time and CFL students on Tuesday at 11:00 a.m. and Saturday at 4:00 p.m.

Closed Reserve Collection

Course recommended readings and supplementary texts are held in this collection located at the Main Issue Desk. Items are issued for 2 hours for use in the library on presentation of student ID card.

Selected titles on overnight loan are issued 1 hour before library closure and must be returned within 15 minutes of library opening hours the next day. Late returns will incur overdue fines.

Use the Library Online Public Access Catalogue to find materials through course code in the Closed Reserve collection.

Library IRS Workshop for Postgraduate Students

The Library is offering the Information Research Skills workshop for PG Diploma, Masters and PhD students and Faculty staff.

All workshops are free, but require pre-registration two days prior to the session. Register through email to irslibrary@usp.ac.fj stating **your name, student id, programme of study and phone contact**.

In the workshop you learn everything to help you search quickly and effectively through:

- Power searching the library catalogue
- Expert tips for searching popular databases
- In-text citations and reference lists using notable style guides
- Use of *EndNote*, a citation management software
- Correct thesis formatting

IRS Schedule for Semester 1, 2016

COURSE	DATES	VENUE
AL400	Sat: 20 or 27 Feb	Teaching Lab 4, 4 th Flr, Bldg B , ICT Centre
DG400	Sat: 5 or 12 Mar	Teaching Lab 4, 4 th Flr, Bldg B , ICT Centre
SC400	Sat: 19 or 26 Mar	Teaching Lab 4, 4 th Flr, Bldg B , ICT Centre
FALE & PACE-SD (Masters, PhD students)	Sat: 27 Feb	Teaching Lab 4, 4 th Flr, Bldg B , ICT Centre
FBE & PACE-SD (Masters, PhD students)	Sat: 12 Mar	Teaching Lab 4, 4 th Flr, Bldg B , ICT Centre
FSTE & PACE-SD (Masters, PhD students)	Sat: 26 Mar	Teaching Lab 4, 4 th Flr, Bldg B , ICT Centre
FSTE/PACE-SD (Staff)	Wed: 30 March	ITS Prof. Lab
FBE (Staff)	Thu: 31 March	ITS Prof. Lab
FALE (Staff)	Sat: 2 April	Teaching Lab 4, 4 th Flr, Bldg B , ICT Centre

Leisure Reading Area

Reading enhances writing skills. Visit this area on level B for fiction books.

Gratitude to Library Cleaners'

Vinaka vakalevu Library cleaners for ensuring a welcoming environment in 2016!

Library Student Assistants

The Library thanks student assistants in 2015 for their work: Aqela Baranisavu, Kartik N. Maharaj, Agnes Sa'e, Alumita Sekinairai and Ratu Osea Tuinakelo.

Alerts

- Keep your valuables in sight at all times. This is a public space.
- Ringing phones incur a fine
- Select areas for discussions

Staff News

We thank and farewell Maciu Bulai and Jainul Ali who retired; Sharmila Pillay, Asenaca Raikadroka & Pooja Anand who have resigned.

Library News is published 6 times a year by the Readers Services section of the Library. Send your comments and suggestions via email to library@usp.ac.fj or through phone to 32 32291