

Library Hours during Easter and Mid-Semester Break

Good Friday 25 March	9AM – 6PM
Easter Saturday 26 March	9AM – 6PM
Easter Sunday 27 March	1.30– 6PM
Easter Monday 28 March	9AM – 6PM
Monday 4 – Thurs 7 April	8AM – 8PM
Saturday 2 April	CLOSED
Sunday 3 April	1.30 – 6PM
Saturday 9 April	CLOSED
Sunday 10 April	1.30 – 6PM

The Pacific Collection & Main Issue Desks at the Main Library cease operations 30 minutes prior to Library closure.

Lower Campus Library (PIMRIS)

Monday-Thursday 8:00 a.m. – 5:00 p.m.
 Friday 8:00 a.m. – 4:00 p.m.
 Saturday/Sunday/Public Holidays - **Closed**

All Night Reading Room (ANRR)

From Monday to Thursday (except public holidays) during semester, the Library offers an All Night Reading Room facility to USP registered users from 10:00 p.m. to 7:00 a.m. under the full-time supervision of a Security Officer. Users must be in possession of a USP ID card.

Tablets for Loan to First Year Students

The USP First Year Experience (FYE) Programme is designed to help students who are new to USP experience a seamless transition to tertiary studies.

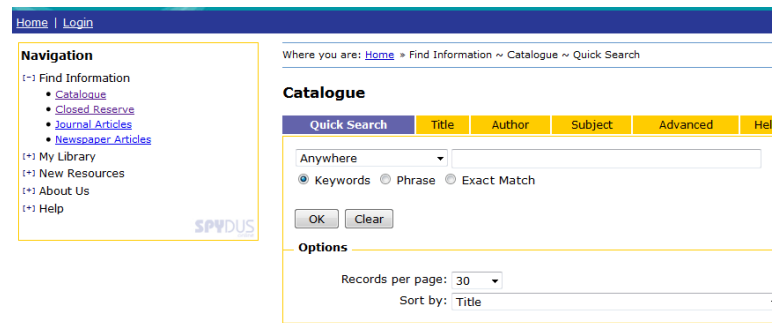
Tablets and Ipad are available to support this programme. These devices can be loaned for 2 hours from the Main Issue Desk for use within the Library.

ITS Labs in the Library

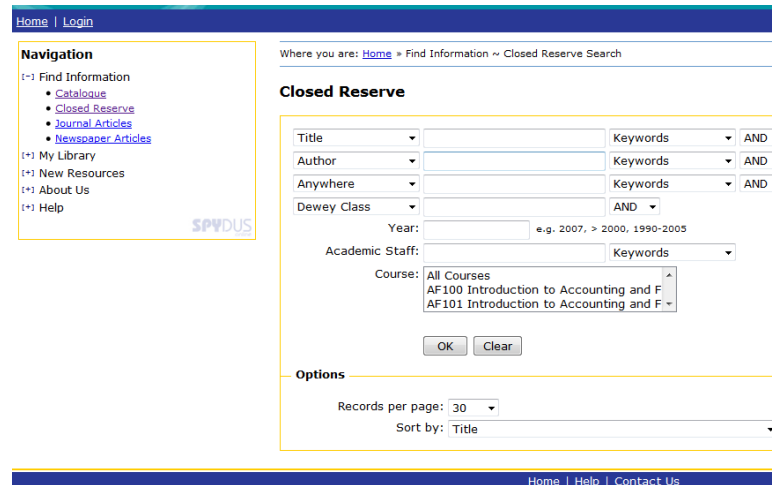
IT labs located in the Library are the responsibility of ITS. Problem pc's should be reported to helpdesk@usp.ac.fj

Reserve Collection

Materials recommended as course readings by teaching staff are held in the Reserve Collection located behind the Main Issue Desk on Level B. The following are simple steps to knowing what is in the collection from the online catalogue.



Step 1: From the OPAC, click 'Closed Reserve' on the left panel above.



Step 2: Select the Course Code and click OK.

Use of Mobile Devices in the Library

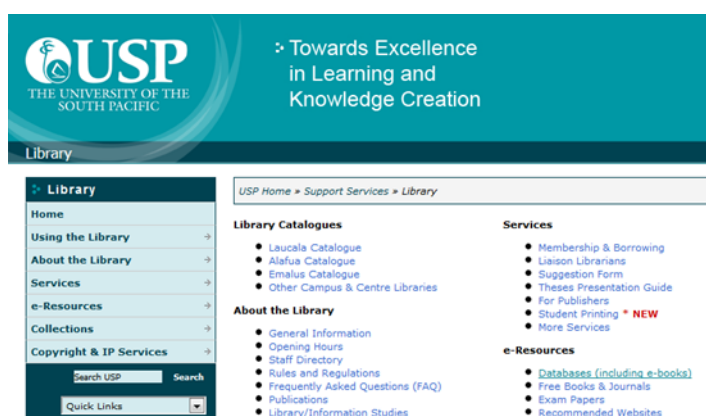
Laptops, tablets, MP3 players and mobile phones may be used in the Library provided they cannot be heard by other users. Ringtones, speaking on the phone and other associated sounds are treated as noise offence and will attract a noise fine of \$40.00. This restriction does not apply to designated talking areas; TOK Space and Discussion Room.

Need Assistance?

The Information Desk is managed by professional and para-professional library staff to help you find relevant and current information on a topic or issue. Staff located at the desk welcome the opportunity to assist.

Online Databases

In addition to the OPAC (Online Public Access Catalogue), Library databases which contain abstracts and full-text articles can be accessed easily under *e-resources* from the Library webpage. You may select a subject area or browse the online databases using the following steps.



Bags in the Library

With the exception of the Pacific Collection, users are allowed to bring only 1 bag into the Library.

Bags are not permitted in the Pacific Collection due to the value of many unique materials held in the collection. Users must deposit their bags at the University Baggage Booth which is located on the ground floor outside the Library.

Unattended Items on Study Tables

Items seen or reported to be left unattended on study tables will be removed by library staff and taken to the Main Issue Desk.

The Library is a busy public space and users are reminded to be vigilant with their own belongings at all times and considerate of others who need tables for quiet study.

Extension Leads and Adapters

By conforming to the USP Occupational Health and Safety standards, the Library **does not allow** the use of extension cords and multi-outlet devices.

These are potential tripping hazards for individuals walking in the library and may cause an overload to the power points thereby posing a fire risk.

Step 1: Click **Databases** under **e-resources**

HOW TO FIND RELEVANT DATABASES?

- Select your subject area to see a list of relevant databases for that subject.

Databases by Subject			
Accounting	Economics	Information Systems	Management
Agriculture	Education	Journalism	Marine Science
Banking	Engineering	Land Management	Marketing
Biology	Finance	Language	Mathematics
Chemistry	Food Science	Law	Official Statistics
Computing Science	Geography	Library Studies	Physics
Development Studies	Health & Medicine	Literature	Politics
Earth Science	History		

- Select and search popular databases.

Popular Databases			
*AGORA	Emerald	*OARE	
ebrary	*HINARI	ProQuest (all data)	
EBSCOhost (all databases)	JSTOR	Web of Knowledge	

- Select and search databases by format or resource type.

Databases by Format		
Dictionaries	Journals	Newspapers
Ebooks	Encyclopedias	Images

- Browse, select and search from the A-Z database list.

Databases by Name																									
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z

Step 2: Click any **blue-link** to search under a subject or database of your choice

Internet & Printing Quota Top-up

To supplement the free internet quota, students can purchase \$2.00 internet and \$2.00 print credit top-up cards from the Library Main Issue Desk on Level B.

Library Suggestion Box

The Library encourages feedback from users on the service, facilities and resources we provide to students. If you wish to raise any issue you may have, please do so through the suggestion box located by the exit door of Library. Our response will be posted on the notice board in the library veranda.

Staffing

We welcome Jamie Bloss to the Library. She joins us as Librarian and will be based at the Reader Services section.

Library News is published 6 times a year by the Readers Services section of the Library. Send your comments and suggestions via email to library@usp.ac.fj or through phone to 32 32291