



The University of the South Pacific Library  
 Laucala Campus  
 November 2015, Volume 21, Number 6  
**LIBRARY NEWS**

**Library Opening Hours: Public Holidays**

Main Library: 9:00 a.m. - 6:00 p.m.  
 All Night Reading Room - **Closed**  
 Lower Campus Library - **Closed**

*The Pacific Collection & Main Issue Desks at the Main Library cease operations 30 minutes prior to Library closure.*

**Extended Library Opening Hours: Study and Exam Weeks**

The Main Library will be open for additional four hours to 10:00 p.m. on the following Fridays:

- 30<sup>th</sup> October
- 6<sup>th</sup> November
- 13<sup>th</sup> November

**TOK Space Hours: Study & Exam Weeks**

TOK Space will operate as an all-night reading room from 10:00 p.m. – 7:00 a.m. for the following days in **November**:

- Monday 2 – Thursday 5
- Monday 9 - Tuesday 10 & Thursday 12
- Monday 16 – Thursday 19

**Vacation Opening Hours**

The vacation period begins on 23 November, immediately after the last day of exams. Library vacation hours are:

**MAIN LIBRARY**

23 November – 23 December 2015

- Mon & Wed: 8.00am - 4.30pm
- Tue & Thu: 8.00am – 6.00pm
- Fri: 8.00am – 4.00pm
- Sat & Sun: closed

24 December 2015

- Thu: 8.00am -1:00 pm

04 January 2015 – 5 February 2016

- Mon - Thu: 8.00am - 4.30pm
- Fri: 8.00am – 4.00pm
- Sat/Sun/Public Holiday: closed

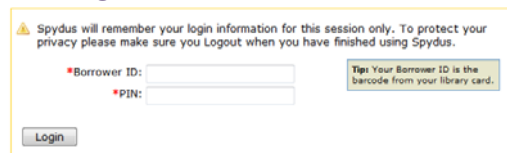
**Library Student Vacation Work**

One hundred application forms were made available from Monday 12 October with applications closing on Friday 16 October.

The library is now processing applications and names of successful students will be placed on the Library Verandah Notice Board by 3pm on Friday 6 November.

**How to Check Your Library Account**

1. From the USP Homepage <http://www.usp.ac.fj>
2. Click Library under Quick Links
3. Click [Laucala Catalogue](#)
4. Click [+] My Library on the navigation left pane
5. Click **Login**



6. Enter your Borrower ID which is the 6 digit barcode
7. Enter your PIN which is your Student ID
8. Login to view; the number of books loaned or overdue, fines you need to pay.

**My Account**

Summary	Personal Details	New Alert Profile
<b>Alerts</b>		
Debarred		Set: 16 Nov 2013
Registration expired		Set: 11 May 2015
OPAC access violation - Maximum login attempts exceeded		Set: 22 Aug 2015
Outstanding fines and charges		<b>\$450.00</b>
<b>Loans</b>		
Current loans		0
Overdue loans		0
Claims returned		0
Reported lost		0
Lost		7
<b>Reservations</b>		
Reservations available for pickup		0
Reservations not yet available		0
<b>Other</b>		
Alert profiles		2
Current requests		3
<b>History</b>		
Previous loans		37
Previous reservations		35

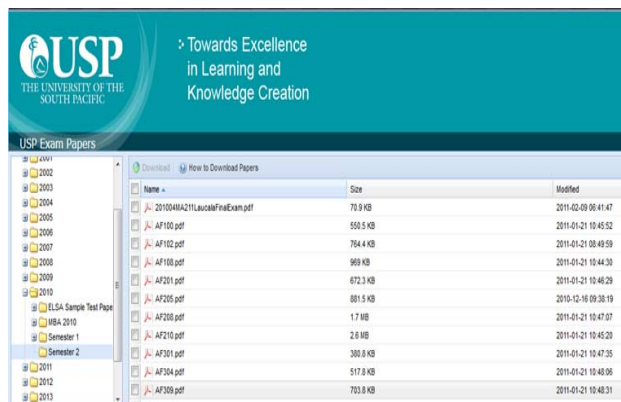
**Please ensure that you return your books and settle your fines before the vacation.**

## Accessing Past Examination Papers

The Library provides access to final semester exam papers. Electronic copies dating back to 1999 are available via the Library website and print copies dating back to three years at the Main Issue Desk at 15 cents per page. Consult the Exam Papers Catalogue located to the left of the Main Issue Desk.

### Electronic Exam Papers

- To access electronic copies go to <http://exampapers.library.usp.ac.fj/>;
- Click the plus sign for the relevant year on the left-hand menu column;
- The plus sign will turn negative and semester/trimester/selected programme folders will be listed;
- Click the folder icon for the relevant semester/trimester/programme;
- A list of exam papers in pdf format will be listed on the right-hand menu column;
- Click in the checkbox for the selected exam paper and then click on the download icon to download an exam paper;
- Choose either to open or to save the selected exam paper on the pop-up window.



## Reminders

- Exams are fast approaching and demands for Library study space during study and exam weeks will increase. Items left on desks unattended (not a space reservation!) for more than 20 minutes will be removed by Library staff and taken to the Main Issue Desk.
- The Library is not responsible in any way for the loss of personal belongings. Bags and valuables are the responsibility of the owner and should not be left unattended.

## Reduce Noise Levels in Spaces Surrounding the Library

In consideration for those preparing for exams, students/visitors who use the footpaths surrounding the building and especially close to the Baggage Booth and locker area outside *TOK Space* are asked to maintain reasonable noise levels.

Excessive noise moves upwards and disturbs users by the windows on Levels B & C and certainly on Level A. Staff members in offices located directly above the Baggage Booth are also disturbed.

### Postgraduate Students e-Resources

Highly recommended sources for your perusal:

- [USP Theses Digital Collection](#)
- [Theses Presentation Guide](#)

### Library Use

All members of the USP community with valid ID USP cards are eligible to use Library services.

Adult members of the general public may use the open collections and join as External Borrowers. However, due to licensing agreements external borrowers do not have access to subscribed online databases.

Navigate this trail from the USP Homepage to explore Membership & Borrowing.

**USP Home » Support Services » Library » Services » Membership & Borrowing**

### Best Wishes

As this is the last edition of Library News for 2015, the management and staff of the Library wish our students the very best for your exams and also extend to everyone a joyous, peaceful and safe festive season.

We take this opportunity to wish our patrons from neighbouring countries safe travels back home.

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**Library News** is published 6 times a year by the Readers Services section of the Library. Send your comments and suggestions via email to [library@usp.ac.fj](mailto:library@usp.ac.fj) or through phone to 32 32291