

## 1. WELCOME!

Bula! to all our students, especially those who are joining us for the first time. In this first issue, we highlight our Opening Hours, website, services, resources, the library's Information Research Skills (IRS) programme and general reminders for all users. All the best this semester.

## 2. LIBRARY OPENING HOURS

### Main Library - Laucala

#### During Semester:

Monday – Thursday	8:00 a.m. – 10:00 p.m.
Friday	8.00 a.m. – 6:00 p.m.
Saturday	9:00 a.m. – 6:00 p.m.
Sunday	1:30 p.m. – 6:00 p.m.
Public Holiday	9:00 a.m. – 6:00 p.m.

*\*From the second week of Semester, Level A (Learning Commons) will remain open until 7am (Mon. - Thur.).*

### Laucala Library - Learning Commons (Level A):

#### One Stop Shop Services

**First Year Experience (FYE):** Wk2 -, Tue.-Thur. (10-11am)  
**Justice of the Peace (JP):** Fridays (2-3pm)  
**Counselling/Career Centre:** Weeks 2-4, Wed. (10-11am)  
**Student Learning Specialist:** Wk3 - Tue-Thur. (11am-12pm)

### Lower Campus Library (PIMRIS)

Monday - Thursday	8:00 a.m. - 5:00 p.m.
Friday	8:00 a.m. - 4:00 p.m.
Saturday/Sunday/Public Holidays	<b>CLOSED</b>

*All services cease at the Main Issue Desks and Pacific Collection 30 minutes before Library closure.*



## 3. INFORMATION RESEARCH SKILLS (IRS)

IRS for Undergraduate and Postgraduate students are offered simultaneously online for ALL CAMPUSES and face to face at select campuses throughout Semester 1.

If you are unable to attend a scheduled session online or face to face, please contact **either** the IRS Coordinator (Laucala based) – Vasiti Chambers: [vasiti.chambers@usp.ac.fj](mailto:vasiti.chambers@usp.ac.fj), your Campus Librarian (regional students) or your Liaison Librarian: <https://www.usp.ac.fj/library/our-services/liaison-librarians/>

## Postgraduate IRS

This is mandatory in the first semester for new PG enrolments. **Online and F2F training** for Semester 1 are advertised via All Staff/All Students email, the PG-IRS Moodle page, library website and social media (Facebook, Twitter, Instagram). Advertised tutorials are voluntary.

## Undergraduate IRS

All scheduled sessions (**Online via Zoom & F2F**) are advertised via All Staff/All Students email, the library website and social media (Facebook, Twitter, Instagram).

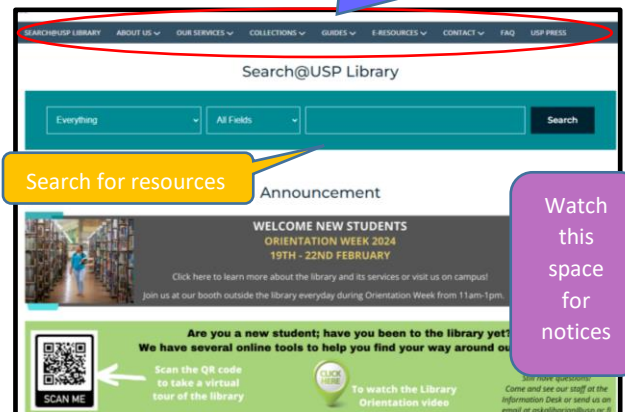
Library IRS sessions for groups (cultural, courses etc.) can also be arranged.  
Please contact: [Askalibrarian@usp.ac.fj](mailto:Askalibrarian@usp.ac.fj)



## 4. SERVICES

- **Library Website:**

Your menu to library services, resources, spaces, contacts etc.



Watch this space for notices

- **Ask-a-Librarian Service:**

<https://www.usp.ac.fj/library/our-services/library-forms/ask-a-librarian/> whenever you need help or assistance. Please fill in the online form.

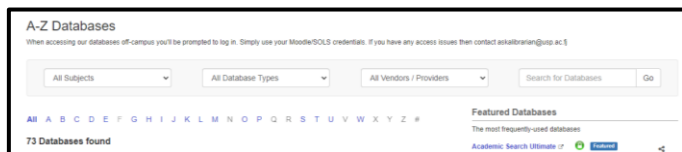
- **Multi-Functional Devices (RICOH MFDs)** – printer/scanner/copier: available on all Laucala Library levels (A, B & C) and PIMRIS (Lower Campus Library). ITS top-up account cards (\$2) can be bought from the Laucala Library’s Main Issue Desk or the PIMRIS library service desk.

- **Library Tours:** Contact staff or Email: [Ask-a-Librarian@usp.ac.fj](mailto:Ask-a-Librarian@usp.ac.fj) to arrange a guided on-site tour of the Laucala Main library.

#### 4. RESOURCES

(i) Online Resources:

- **A-Z Databases:** Search by subject, type, or database name <https://usp.ac.fj.libguides.com/az.php>.



**Some databases:**

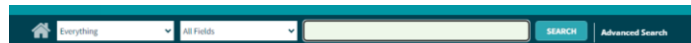
- **ProQuest One Academic:** contains 4 core multi-disciplinary products, Academic Complete, Acad. Video Online, Dissert.Theses Global & Ebook Central.
- **Ebook Central (ProQuest):** contains authoritative books in a range of subjects from the world’s top publishers. Can read online or download by chapter.
- **ScienceDirect:** Holds over 250 Open Access pubs., 39,000 reference books & >2,500 scholarly journals. Publishes high quality inter-disciplinary research.
- **IEEE Xplore:** provides full access to IEEE journals, transactions and magazines dedicated to advancing technology through engineering. Before searching click on “subscribed content” to limit your search.

- **Search@USPLibrary:** The Library network’s discovery tool (one system) that allows you to search for most of the information resources (e.g. books, DVDs, databases) we hold within the libraries and online via your library’s website.

[https://librarycat.usp.ac.fj/client/en\\_GB/default](https://librarycat.usp.ac.fj/client/en_GB/default)  
Search@USP Library



Either search window option works (same thing)



(ii) Print & Audio-Visual Materials:

- **Laucala Library - Level B:** Social Science Collection, Reference Collection, Leisure Reading materials, New Books Display.
- **Level C:** Pacific Collection, Science & AVR.

#### 5. SUGGESTIONS & FEEDBACK

We welcome questions, suggestions, and feedback for the improvement of our services, resources, facilities and policies. Please fill in the suggestion form at the Laucala Library foyer or complete the online form: [https://www.usp.ac.fj/library/our-services/library-forms/feedback\\_suggestions/](https://www.usp.ac.fj/library/our-services/library-forms/feedback_suggestions/)

#### 6. GENERAL REMINDERS

##### Unattended Belongings

**Think Safety! Help Prevent Theft!** Students are strongly advised not to leave their belongings and valuables unattended in the library. When you leave, take your belongings with you. Remember that the library is a public space.



**NO FOOD PERMITTED IN THE LIBRARY**

Please refer to ‘Food & Drink’ posters (left) at the Laucala Library Foyer & Learning Commons (Level A) for more details.



#### Your connection to the library social media

- <https://twitter.com/USPLibrary>
- <https://www.instagram.com/usplibrary/>
- <https://www.facebook.com/USPLibrary>

Library News is published 6 times a year by the Customer Services section of the Library. Send your comments and suggestions via email to [library@usp.ac.fj](mailto:library@usp.ac.fj) or through phone to 32 32291.