



Bula! Congratulations to our graduates from the September-October graduations held in Fiji and around the region. We hope you will join the library as alumni members or students in the near future. As we approach the end of Semester 2, here are a few reminders to assist with final submissions and exam preparations.

1. LIBRARY NETWORK - OPENING HOURS

Main Library - Laucala

During Semester:

Monday – Thursday	8:00 a.m. – 10:00 p.m.
Friday	8:00 a.m. – 6:00 p.m.
Saturday	9:00 a.m. – 6:00 p.m.
Sunday	1:30 p.m. – 6:00 p.m.
Public Holiday	9:00 a.m. – 6:00 p.m.

**From the last week of lectures to the first week of exams, Friday opening will be 8am-10pm.*

(Pacific Coll.: Closes: Mon-Thu.: 4.30pm, Fri. 4pm & Sun.)

Laucala Library - Learning Commons (Level A):

From the last week of lectures to the first week of exams -
Opens from 8am – 7am (overnight) Monday to Friday.

PIMRIS (Lower Campus Library)

Monday - Thursday	8:00 a.m. - 4:30 p.m.
Friday	8:00 a.m. - 4:00 p.m.
Saturday/Sunday/Public Holidays	CLOSED

All services cease at the Main Issue Desks and Pacific Collection **30 minutes** before Library closure.

CAMPUS/CENTRE LIBRARIES (Region):

Please check library opening hours here.:

<https://www.usp.ac.fj/library/about-us/opening-hours/>

2. EXAM PREPARATIONS & PAPERS

Here are a few tips to help you prepare for your exams:

1. Prepare early.
2. Organise your Time – organise a study schedule & allocate hours per course depending on your exam timetable.
3. Set Study Goals – e.g. read course summaries, create concept maps for topics etc.
4. Take Breaks – give yourself regular breaks (5-10 mins.) after every hour or so.
5. Complete past exam papers – these are available via the library website (check below). Use them to guide your study strategies and test if you've been learning effectively.

Exam Papers Online:

<https://www.usp.ac.fj/library/e-resources/exam-papers/>

The library holds copies of exam papers between 1999 and Semester 1, 2025. If an exam paper is not listed, please contact the Course Coordinator.

Completing an Exam:

1. Read before you write (Scan the paper quickly).

Read each question carefully to make sure you understand what it's asking you to do. To help you to focus on the most important points, underline all key terms. Read the entire exam paper to determine the easiest questions. Answer the easy questions first.

2. Allocate your time (plan time based on marks).

Take note of the way marks are assigned for each question – note the questions worth the most marks or which will require the most detailed answers.

3. Answer every question (stay calm and focused).

Try to answer all questions (required) as you might still be able to get some marks even if you do not answer them completely.

3. INFORMATION RESEARCH SKILLS (IRS)

Postgraduate IRS

If you were unable to attend a scheduled tutorial session online or face to face during semester and would still need assistance with any of the modules or assessments on Moodle, please contact **either** the IRS Coordinator (Laucala based): vasiti.chambers@usp.ac.fj, your Campus Librarian (regional students where professionals are present) or Liaison Librarian for assistance: <https://www.usp.ac.fj/library/our-services/liaison-librarians/>

Please take note of the deadline for all PG-IRS assessments.

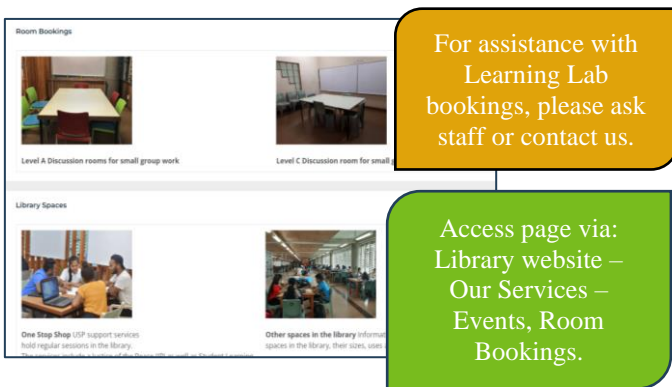
4. LAUCALA LIBRARY DISCUSSION ROOMS

❖ Level A (Learning Commons):

- Belo, Kikau, Latui: for up to 6 students (book online) <https://usp-fj.libcal.com/reserve/ladiscussionrooms>
- Learning Labs 1 & 2: for larger groups
- Yalu Lounge: air-conditioned, seats up to 30 users
- Sekoula Rooms 1 & 2: ask Library for assistance

❖ Level C (Discussion Room): seats up to 8 (book online).

**For more information, please check the link provided.*



The screenshot shows a library website with two main sections: 'Room Bookings' and 'Library Spaces'. The 'Room Bookings' section includes images of 'Level A Discussion rooms for small group work' and 'Level C Discussion room for small'. The 'Library Spaces' section includes images of 'One Stop Shop (USP support services) hold regular sessions in the library' and 'Other spaces in the library inform spaces in the library, their uses, and'. To the right of the screenshot, there are two callout boxes. The top one is orange and says 'For assistance with Learning Lab bookings, please ask staff or contact us.' The bottom one is green and says 'Access page via: Library website – Our Services – Events, Room Bookings.'

5. GENERAL REMINDERS

Library Regulations

All library users are reminded to read the library policies and regulations available through the USP Handbook and Calendar 2025:

https://www.usp.ac.fj/handbookandcalendar2025/wp-content/uploads/sites/176/2025/05/2025-Handbook-and-Calendar_1_2.pdf

Unattended Belongings

Think Safety! Help Prevent Theft! Students are strongly advised not to leave their belongings and valuables unattended in the library. When you leave, take your belongings with you. Remember that the library is a public space.

NO FOOD PERMITTED IN THE LIBRARY

Please refer to 'Food & Drink' posters at the Laucala Library Foyer & Learning Commons (Level A) for more details.

6. STAFF NEWS

The library **congratulates and welcomes** Kalesita Low and Viren Singh (Library Assistants) who were both promoted to their new roles recently. Kale was the former Supervisor of Cleaners at the Laucala Main Library and Viren was a Library Attendant.



Your connection to the library social media



<https://twitter.com/USPLibrary>



<https://www.instagram.com/usplibrary/>



<https://www.facebook.com/USPLibrary>

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