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**FOUNDATION BUSINESS**

**This programme is internationally recognised by the Universities New Zealand (UNZ).**

**DESCRIPTION**

The Foundation Business programme (FNBS) is designed to prepare students for degree studies in Commerce and other related undergraduate programmes. Students will develop skills in using accounting information, perform economic calculations and analyse simple real life events to determine the operations of a business. Students will also learn the basic principles and concepts necessary for further studies in agriculture and official statistics. This programme will also provide opportunities for students to be creative, work collaboratively and use technology as a learning tool.

The Foundation Business programme (FNBS) under the College of Foundation Studies will offer the following disciplines:

|  |  |
| --- | --- |
| * Accounting | * Economics |
| * Agriculture | • Official Statistics |

The Foundation Business programme is available by distance and flexible learning from all USP campuses, and face-to-face at Laucala Campus and at accredited schools in some USP member countries.

**TARGET AUDIENCE**

* Secondary School leavers
* Mature Students

## LENGTH OF PROGRAMME

|  |  |
| --- | --- |
| Full Time | 1 year (8 courses – maximum of 4 courses per semester) |
| Part time | Flexible: students are also given the option to complete the programme at their own pace. |

**COURSE INFORMATION**

The Foundation Business programme under the College of Foundation Studies will offer the following courses:

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Code** | **Course Title** | **Semester Offering** | **Mode of learning** |
|  | **FOUNDATION BUSINESS (FNBS)** |  |  |
| LLF14 | Foundation English A | I and II | B and P at L, E, SI, TON, K and B at LAB and LTK and P at SAM, NA, RMI, TOK, TU, NI & CI |
| LLF15 | Foundation English B | I and II | B and P at L, E, SI, TON, K and B at LAB and LTK and P at SAM, NA, RMI, TOK, TU, NI & CI |
| AGF01 | Foundation Agriculture | I | P-C |
| AFF01 | Basic Accounting A | I | B and P at L, E & SI and P at SAM, CI, K, LAB, LTK, NA, NI, RMI, TOK, TON |
| AFF02 | Basic Accounting B | II | B and P at L, E & SI and P at SAM, CI, K, LAB, LTK, NA, NI, RMI, TOK, TON and TU |
| ECF04 | Foundation Economics | I and II | B and P at L, E & SI and P at SAM, CI, K, LAB, LTK, NA, NI, RMI, TOK, TON and TU |
| ISF21 | Foundation Information Systems | I and II | B and O at L and O at C\* |
| OSF01 | Introduction to Official Statistics | I and II | P at C |
| MAF11 | Foundation Mathematics A | I | B and P at E, K, L, SI & TON and B at LTK and P at SAM, CI, LAB, NA, NI RMI, TOK & TU |
| MAF12 | Foundation Mathematics B | I and II | Semester 1: B and P at E, K, L, SI & TON and B at LTK and P at SAM, CI, LAB, NA, NI RMI, TOK & TU  Semester 2: B at E, L, K, LTK, SI, TON and P at SAM, CI, LAB, NA, NI, RMI, TOK & TU |
| MAF21 | Numeracy Skills | I and II | Semester 1: B and P at E, K, L, SI, TON and B at LTK and P at SAM, CI, LAB, NA, NI, RMI, TOK & TU  Semester 2: P at C |

***Model of Learning:***

***F: Face to face, B: Blended, P: Print, O: Online***

***Key: L: Laucala, SI-Solomon Is, E-Emalus, LTK- Lautoka, E -Emalus, Ton- Tonga, K-Kiribati, LAB- Labasa, C-all other campuses not identified***

**Note:**

* LLF14 and LLF15 are compulsory for all Foundation students and MAF11 and MAF12 are compulsory for commerce students who will pursue a degree in Economics or Finance.
* In addition, students will be required to select from the list of courses under the Foundation Business programme, including at least three courses from AFF01, AFF02, AGF01, ISF21, OSF01 and ECF04.

**ELIGIBILITY/ADMISSION REQUIREMENTS**

To be admitted to a Foundation Business programme, a person shall:

* Fiji: Pass in the National Year 12 Examination with an aggregate score of 200 out of 400 and at least 50% in each of the four subjects of which one must be English
* Countries sitting their Senior Secondary Certificate or F6/Year 12 equivalent: Pass with an aggregate score of 4-12 with English not more than 3 and not more than 4 in other subjects
* From USP Preliminary: Pass in LLP14 & LLP13 and 6 other USP Preliminary courses
* Completed studies at Form 6 level deemed equivalent to the above
* Successful completion of Unclassified requirements
* Those who scored below 180 in the Fiji Year 13 National Examination
* Those who meet the mature entry requirement

**ASSESSMENT**

The award of a grade shall take into account performance in coursework and examination, or coursework only without any final examination for a course approved by Senate to be assessed in that manner. The final examination and the work assessed during the semester shall each constitute not less than 40% and not more than 60% of the allocation of marks upon which the final grade is based.

**QUALIFICATION PATHWAYS**

Students who have completed the Foundation Business programme may take up undergraduate programmes at the University of the South Pacific and other universities and relevant certificate studies within Pacific TAFE.

## COURSE FEE SCHEDULE

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | **Foundation Fee Schedule** | | |  |  |  |
|  | **Fiji**      ***FJ$*** | **Cook Is Niue**  **Tokelau *NZ$*** | **Kiribati**  **Nauru**  **Tuvalu**  ***AUS$*** | **Marshall**  **Is**    ***US$*** | **Samoa**      ***TALA*** | **Solomon**  **Is**    **SI$** | **Tonga**      ***PA’ANGA*** | **Vanuatu**      ***VATU*** |
| Foundation (face-to-face or blended mode) | 545 | 530 | 470 | 350 | 970 | 1,345 | 470 | 34,575 |
| Foundation (Print mode) | 330 | 310 | 295 | 210 | 575 | 810 | 285 | 26,190 |

**FOR MORE INFORMATION CONTACT:**

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