

## **DIPLOMA OF PROJECT MANAGEMENT (LEVEL 5)**

### **DESCRIPTION**

This qualification reflects the role of individuals who apply project management skills and knowledge. They may manage projects in a variety of contexts, across a number of industry sectors. They have project leadership and management roles and are responsible for achieving project objectives. They possess a sound theoretical knowledge base and use a range of specialised, technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of others.

### **CAREER OPPORTUNITIES**

Job roles and titles may vary across different industry sectors. Possible job titles relevant to this qualification include, but not limited to:

- Project Coordinator
- Project Managers
- PMO Managers
- PMO Support Officers

### **LENGTH OF PROGRAMME**

Semester based	1 and a half years
Cohort based	1 year

### **ELIGIBILITY/ADMISSION REQUIREMENTS**

To be admitted, a person shall have:

- i. Pass in senate recognized year 12/Form 6 or USP Preliminary studies with English and;
- ii. A minimum of two years of Project Management Experience.

### **COURSE INFORMATION**

This programme has a total of Six (6) courses.

Course Code	Course Title	Semester	Delivery Mode	Campus	Fees (FJD)
CEP51	Project Governance and Integration Management	1	Blended	Laucala	\$675
CEP52	Project Scope and Time Management	1	Blended	Laucala	\$675
CEP53	Project Cost and Procurement Management	2	Blended	Laucala	\$675
CEP54	Project Risk and Quality Management	2	Blended	Laucala	\$675
CEP55	Project HR Management and Manage Team Effectiveness	1 (Year 2)	Blended	Laucala	\$675
CEP56	Project Communication and Stakeholder Management	1 (Year 2)	Blended	Laucala	\$675

## **ASSESSMENT**

All courses are competency based and assessment varies with each course which may include observations, questions and answers, case studies, portfolios, work samples, assignments, written tasks, oral questioning, projects, training record books, practical demonstrations, and third party reports.

## **RECOGNITION OF PRIOR LEARNING**

Recognition of Prior Learning (RPL) takes into account the knowledge and skills you have already gained through your previous education and work. This may be through formal or informal training, paid or unpaid work experience, and can earn you credits if relevant to the courses of this programme. Student may apply for RPL with \$100 application fee when enrolling for the programme. Student is to pay full course fee for the courses that have been awarded with an RPL.

## **CREDIT TRANSFER**

Do you already have a qualification, statements of attainment or academic statements for courses completed at another recognised institution? If yes, Pacific TAFE may award credit transfers after assessing: learning outcomes, content, credit points and assessment tools used; and ascertaining their relevance and appropriateness to this qualification. This one-off absolute decision lies with Pacific TAFE. There is no cost for this arrangement.

## **EXIT POINTS**

You may exit from this qualification and receive a Statement of Attainment for courses you have successfully completed.

## **LEARNING RESOURCES & SUPPORT SERVICES**

Students are issued with learning materials and hand-outs relevant to each course. Some courses require the purchase of text books/manuals; these are available from the USP Book Centre and a copy is available from the University Library. Students will have full access to Library, Counselling Programmes, ITS Labs, email access, online learning support and Campus Life activities. Learning Support Team provides learning support via one-to-one consultation through an "open door" policy, Academic Skills Workshops and Industry Mentoring Programmes. Students can also access online learning support on "Moodle" which is USP's online learning management system.

## **USP'S OBLIGATIONS, STUDENTS' RIGHTS**

The Student Grievance Policy and Procedures apply to all students of the University. The Student Grievance Policy provides the guiding principles for resolving student grievances, and appealing decisions about grievances. The Policy is accompanied by the Student Grievance Procedures (together referred to as the 'Student Grievance Policy and Procedures'). Students enrolled in a course will automatically become members of the USP Students' Association.

## **FOR MORE INFORMATION CONTACT:**

Customer Service Centre

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