

## SECTION A: PERSONAL DETAILS

USP Student ID Number  
(if Available):

Campus:

Year/ Semester:

Full Name: *(As it appears on your Birth Certificate)*

Date of Birth / / / Citizenship:

Marital Status: Number of Children : Sex : Female Male

*(Attach childrens birth certificate)*

Personal Email: Telephone :

Programme

If your parents or siblings are also studying at USP this semester, state their Student ID numbers here:

## SECTION B: APPLICANT'S BANK DETAILS *(For refund purposes)*

Account Name :

Bank Account Number:

Bank:

## SECTION C: WHO PAYS YOUR FEES?

Please place a tick in the appropriate box below:

a) Self-funding. Must show evidence of income and amount.  
(Please complete Section D)

c) Partly Self-funding and partly supported by parents/  
guardian/ spouse (Please complete section D, E, and F)

b) Supported by parents/ guardian or spouse *(Please complete Section E and F)*

## SECTION D: EMPLOYMENT DETAILS OF APPLICANT

Name of Employer *(if Employed)* :

Certified to be True by Employer:

Occupation :

Telephone:

Your Gross Annual Income \$

*Signature and Official Stamp of Employer  
required in this section*

## SECTION E: FINANCIAL DETAILS OF SPOUSE

Full Name of Spouse:

Sex : Female Male

Date of Birth : Age :

Citizenship

Postal Address:

Residential Address:

Telephone:

Email :

Name of Employer *(if Employed)* :

Certified to be True by Employer:

Occupation :

Telephone:

Your Gross Annual Income \$

*Signature and Official Stamp of Employer  
required in this section*

## SECTION F: FINANCIAL DETAILS OF PARENTS/ GUARDIAN

### FATHER's Details

Father's Full Name:

Date of Birth:

DD

MM

YYYY

Place of Birth :

Age:

Postal Address:

Telephone:

Email:

### **Employment Details:**

Name of Employer (if Employed) :

Occupation :

Telephone:

Annual Gross Income \$

Certified to be True by Employer:

.....  
*Signature and Official Stamp of Employer  
required in this section*

### MOTHER's Details

Mother's Full Name:

Date of Birth:

DD

MM

YYYY

Place of Birth :

Age:

Postal Address:

Telephone:

Email:

### **Employment Details:**

Name of Employer (if Employed) :

Occupation :

Telephone:

Annual Gross Income \$

Certified to be True by Employer:

.....  
*Signature and Official Stamp of Employer  
required in this section*

### GUARDIAN's Details

Guardian's Full Name:

Date of Birth:

DD

MM

YYYY

Place of Birth :

Age:

Postal Address:

Telephone:

Email:

### **Guardian's Employment Details:**

Name of Employer (if Employed) :

Occupation :

Telephone:

Annual Gross Income \$

Certified to be True by Employer:

.....  
*Signature and Official Stamp of Employer  
required in this section*

## SECTION G: DECLARATION

I \_\_\_\_\_, the applicant, do solemnly and sincerely declare that the information provided in this application is complete and accurate to the best of my knowledge. Note that there are penalties for deliberately submitting false or misleading information.

Applicant's Signature:

Date:

*(Please check if you have accurately filled this form. Incomplete forms will not be assessed)*

## PTAFE PARTIAL SCHOLARSHIP APPLICATION CHECKLIST

Please check these requirements before submitting this application for processing.

- Completed all sections in the PTAFE Partial Scholarship Application form.
- TIN Letter of Applicant, and or Parent(s)/ Guardian(s) if supporting applicant. Spouse's TIN Letter if married.
- Evidence of family income (*latest Salary Slip*).
- If not working or of self-employed, please provide a valid Statutory Declaration as proof of family income.

(Statutory Declaration is a written statement that allows a person to declare something to be true. When making a statutory declaration, you are declaring that the statement in it is true. If you intentionally make a false statement in a declaration, you will be charged with an offence. Statutory declaration can be attained form a Lawyer or a Justice of Peace.)

- Applicant's Bank Account details.

### FOR OFFICIAL USE

#### 1. Vetting

1.1 **Application vetted:** Complete Incomplete HOLD

Comments: .....

1.2 **Registration:** New Student Continuing/Resuming Student Registered Non-registered

1.3 GPA (continuing resuming student)  Continuing/Resuming student grades from previous semester : \_\_\_\_\_

Vetted by:  Date:

#### 2. Financial Details

Applicant's Income : \$  
.....  
Spouse's Income : \$  
.....  
Father's Income : \$  
.....  
Mother's Income : \$  
.....  
Guardian's Income : \$  
.....

**Total Gross Annual Income:**  
\$  
.....

(A Sum of Section C and D)

#### 3. Decision: Recommended for Approval or Not Approved

Notes by Authorised officer:

Recommending officer:  Date:

**SEND YOUR COMPLETED APPLICATION FORM VIA EMAIL TO:**

**Email to :** pacifictafe@usp.ac.fj