



GOVERNMENT OF THE INDEPENDENT STATE OF SAMOA
Ministry of Foreign Affairs and Trade

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Please address all correspondences to
The Chief Executive Officer

25 February 2020

The Secretary General, Pacific Islands Forum Secretariat
The Director-General, Pacific Community
The Director General, SPREP
The Director General, Pacific Islands Forum Fisheries Agency
The Vice-Chancellor and President, University of the South Pacific
The Chief Executive Officer, South Pacific Tourism Organisation
The General Manager, PASO
The Executive Director, Pacific Power Association
The Director, Pacific Islands Development Program

NOTIFICATION: Government of Samoa 'No Mission' Schedule for 2020

I write to advise that as a normal process for operations of the Samoa Government the following timeframes have been identified as 'no mission' periods for 2020:

- **13 April – 12 June 2020** Government Budget preparations and processes
- **01 Dec. 2020 – 31 Jan. 2021** National/sectoral reviews and holiday leave for public servants

The 'no mission' applies to any implementation, monitoring, reviews, assessments, scoping studies, capacity building/training/workshop missions and/or visits planned for Samoa during this period. Essential missions will be considered on a case-by-case basis.

Please also find attached for your perusal and information **Government's Health Travel Advisory** as at 24 February. Further developments will be advised accordingly but I would appreciate your appropriate attention and action to this as required.

I wish to take this opportunity to thank you and your respective Offices for your invaluable and continued support to Samoa. This is very much appreciated. Should you require additional information, please do not hesitate to contact Desna Solofa (desna@mfat.gov.ws).

Yours sincerely,

Peseta Noumea Simi
Chief Executive Officer

cc: The Deputy-Director General, Pacific Community, Suva, Fiji
All Heads of Government Ministries and Agencies (Samoa)